

CV(Curriculum Vita)
SALAR SALIH AHMED



• **Personal Information**

NAME: **AHMED** Salar Salih
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E-Mail Address: salarsalih1975@gmail.com
DOB: 1st of January 1975
Age: 48 years
Nationality: Iraqi
Gender: Male
Marital Status: Married, 5 Kids

□ **Education**

Primary stage: IRAQ, Erbil, 8 Shubat School from 1981-1987.
Secondary Stage: IRAQ, Erbil, Union Secondary School 1987-1990.
Preparatory Stage: IRAQ, Erbil, Barzani Preparatory School 1990-1993.
Bachelor Certification: IRAQ, Erbil, SALAHADDIN UNIVERCITY 1993-1997 (Civil Engineering)
Master Degree (MSc): IRAQ, Erbil, SALAHADDIN UNIVERCITY 2018-2019 (Engineering Construction Management)

❖ **Current Position :**

Head of Engineering Unit and Instructor in Erbil Polytechnic University /Mergasor Tech.Inst.

□ **Professional Skills and Expertise**

• **Civil Engineering Certifications:**

❖ **Master Degree:**

I am holding Master Degree in Construction Management/Civil Engineering that I get it from University of SALAHADDIN College of Engineering/Civil Department in 2019 with **V. Good Assessment** (Certification Attached).

❖ **Bachelor Certification:**

I am holding Bachelor Certification in Civil Engineering that I get it from University of SALAHADDIN College of Engineering/Civil Department in 1997 with **Medium Assessment** (Certification Attached).

- **Experiences:**

Service Period: from 24/12/1997 to 26/5/1998

Posts:- Site Engineer

Project Name:- Building MERGASOR Civic Center

Project Owner:- Ministry of Reconstruction & Development

Duties and Responsibilities:

1. Constructing works.
2. Coordinate and Dealing with local authority.
3. Administrating the project.
4. Measuring works quantity & checking work quality.
5. Financial Works for the Projects.

Service Period: from 26/5/1998 to 10/10/1998

Posts:- Site Engineer

Project Name: - Maintenance of MERGASOR –PERAN Road

Project Owner:- Ministry of Reconstruction & Development

Duties and Responsibilities:

1. Maintain the Road including both Sub-Base Layer and Repaving with Asphalt.
2. Coordinate and Dealing with local authority.
3. Administrating the project.
4. Measuring works quantity & checking work quality.
5. Financial Works for the Projects.

Service Period: from 10/10/1998 to 2/3/1999

Posts:- Site Engineer

Project Name: - Maintaining Roads around MERGASOR District

Project Owner:- Ministry of Reconstruction & Development

Duties and Responsibilities:

1. Removing Snows on the Roads in MERGASOR Area.
2. Coordinate and Dealing with local authority.
3. Administrating the project.
4. Financial Works for the Projects.
5. Measuring works quantity & checking work quality.

Service Period: from 10/3/1999 to 1/6/1999

Posts:- Site Monitor

Project Name: - Renovation of Agricultural Training & Extension Centers (SORAN and HAREER)

Project Owner:- UNFAO

Duties and Responsibilities:

1. Monitoring the process of renovation of Centers.
2. Coordinate and Dealing with local authority.
3. Administrating the project.
4. Measuring works quantity & checking work quality.

Service Period: from 1/6/1999 to 30/11/1999

Posts:- Site Engineer

Project Name:- Building 6-Class School in SORABAN Village

Duties and Responsibilities:

Project Owner:- NPA (Norway Peoples Aid)

1. Constructing Works.
2. Coordinate and Dealing with local authority.
3. Administrating the project.
4. Measuring works quantity & checking work quality.
5. Financial Works for the Projects.

Service Period: from 2/2/2000 to 2/11/2000

POST:- Logistic Position with Civil Engineering Duties

Project Name:- Mine Clearance

Project Owner:- UNOPS

1. Construction of Field Camps for Mine Clearance Programme.
2. Extend Road for Mine Fields.
3. Renovation of Soran Fort.
4. Building DOG Kennel.
5. Measuring works quantity & checking work quality.
6. Financial Works for the Projects.

Service Period: from 1/8/2004 to 1/12/2004

Posts:- Site Engineer

Project Name:- Building MAZNI Civic Center

Project Owner:- Local Administration in ERBIL Governorate

Duties and Responsibilities:

1. Construction works.
2. Coordinate and Dealing with local authority.
3. Administrating the project.
4. Measuring works quantity & checking work quality.
5. Financial Works for the Projects.

Service Period: from 1/12/2004 to 1/3/2005

Posts:- Site Engineer (Project Assistant) for Turkish ASIAD Co.

Project Name:-

1. Construction of Main Entrance Road (ZARGAKLLY-SORAN) 2.33 km (Two Sides).
2. Renovation of SORAN-SEDAKAN Main Road 35 km.

Project Owner:- Ministry of Reconstruction & Housing

Duties and Responsibilities:

1. Construction works including layout the design path.
2. Renovation works including both Sub-Base and Asphalt layers.
3. Construction of double bridges in the Zargally entrance.

4. Coordinate and Dealing with local authority.
5. Administrating the project.
6. Measuring works quantity & checking work quality.
7. Financial Works for the Projects.

Service Period: from 8/3/2005 to 31/12/2006

Posts:- Site Manager with **PARSONS/BHE** ([Certification Attached](#))

Project Name:-

Construction of Health Center in HARAEM Quarter/Soran

Project Owner:- USA Military Force (Corps of Engineers)

Duties and Responsibilities:

1. Supervising construction steps.
2. Checking work quality.
3. Ensuring Safety Concerns during construction.
4. Administrating the project.
5. Measuring works quantity.

Service Period: from 29/2/2006 to 1/4/2011

Posts:- Head of Engineering Department in Directorate of Health/Soran Office

Project Name:-

Construction of Hospitals and Health Centers

Duties and Responsibilities:

1. Supervising construction steps.
2. Checking work quality.
3. Ensuring Safety Concerns during construction.
4. Administrating the projects (Direct implementation).
5. Measuring works quantity.

Service Period: from 1/4/2011 till now

Posts:- Engineer in Soran Directorate of Endowments & Religious Affairs

Project Name:-

Construction of Massjid and Ceremony Halls in Soran Area

Duties and Responsibilities:

1. Supervising construction steps.
2. Checking work quality.
3. Ensuring Safety Concerns during construction.
4. Administrating the projects (Direct implementation).
5. Measuring works quantity.

Engineering External Works:

- I have implemented many construction projects as contractor like building, construction roads, construction agricultural channels, electric projects, water supply and water sewerage projects.
- I have designed and executed many multistory in Soran City as my external works after doing my government duty for example: -
 1. SORAN UNIVERSITY PRESIDENT building on the Soran Kawa Road.
 2. Shukir Building on the Soran Entrance Road.
 3. Fikiri Building in the center of the Soran Market.
 4. Others.

• **Administration and Finance:**

During four year work with UNOPS (United Nation Office for Project Services), I Gained very good experience in the Admin./Finance Section because of my positions was always were either Admin./Finance or Logistic ([Certification Attached](#)).

Find below all my positions in this field and the Duties and Responsibilities: -

Admin. Finance Logistic Officer

Service Period: 1/1/2004 to 1/8/2004

Duties and Responsibilities: -

1. Maintain Personal file of the RMAC Soran sub-office staff.
2. Prepare monthly Salary List for the Staff.
3. Procure equipment and materials for the programme as required.
4. Carry out all required works to prepare monthly account for Soran location.
5. Preparing and recording paper work for Daily Payment.
6. Prepare the monthly attendance sheets for RMAC Staff.
7. Maintain leave plans and records for all staff.
8. Maintain leave plans and records for all staff.
9. Control all Soran Fort stores.
10. Issue equipment for the NGO's.
11. Control NGO's Equipment by Stock Take.

Administrative Assistant: -

Service Period: 01/01/2002 to 21/11/2003 (End of UN Mission in IRAQ)

Duties and Responsibilities: -

1. Maintain Admin/ Personnel files for all staff (National & International)
2. Prepare the National Staff Work Plan.
3. Draft National Staff contracts.
4. Propose Fund for the projects required.
5. Prepare monthly Salary List for the Staff.
6. Procure equipment and materials for the programme as required.

7. Carry out all required works to prepare monthly account for Soran location. Checking for Procurements and Vouchers.
8. Preparing and recording paper work for Daily Payment.
9. Summarizing quotations.
10. Prepare the monthly attendance sheets for Sector North Staff (National & International).
11. Maintain leave plans and records for all staff (National & International).
12. Draft leases agreements for Offices, Rest House, Field Camps, and Training Areas.
13. Liaise with UNOHCI regarding the movement of personnel in to the mission, travel permit (Travel Clearances), UNOPS ID cards.
14. Provide administrative support to the Sector Support Service Managers.
15. Assist the Chief of Support Services in recruitment of local staff.
16. Supervise the activities of the Administration and Transportation, Soran Fort workers, office clerk and, Logistics, drivers and laborers.
17. To be the Security Focal Point for the local staff and local police guards in Soran Area.
18. Any other duties as required by the Chief of Support Services and Sector Manager. Receive and send official correspondence after registering it.
19. Maintain the general filing system.
20. Provide administrative support to the sector manager.
21. Make appointments and arrange of meetings.

Senior Admin/Finance Clerk

Service Period: from 02/11/2000 to 01/01/2002

Duties and Responsibilities: -

1. Receive and send official correspondence after registering it.
2. Maintain the general filing system.
3. Provide administrative support to the sector manager.
4. Make appointments and arrange of meetings.
5. Checking for Procurements and Vouchers.
6. Preparing and recording paper work for Daily Payment.
7. Summarizing quotations.

- **Logistics:**

Logistics Manager: -

Service Period: from 01/05/2000 to 02/11/2000

Duties and Responsibilities: -

1. Monthly Inventory & Balance all equipment's for ELS Northern Sector.
2. Purchasing daily & monthly dry food with purchasing committee and required equipment.

3. Monthly Reports for Explosive, Fuel, Food & other required reports.
4. Control of Vehicles transportation.
5. Request the required equipment for Minefield & site camps.
6. Return damage equipment to UNOPS for repair or replacement.
7. Keeping database records for all the mentioned above in computer.
8. Supervising renovation of Soran UNOPS Base & construction of campsites.

Logistics Assistant

Service Period: from 01/04/2000 to 01/05/2000

Duties and Responsibilities: -

1. Monthly Inventory & Balance all equipment's for ELS Northern Sector.
2. Purchasing daily & monthly dry food with purchasing committee and required equipment.
3. Monthly Reports for Explosive, Fuel, Food & other required reports.
4. Control of Vehicles transportation.
5. Keeping database records for all the mentioned above in computer.
6. Supervising renovation of Soran UNOPS Base & construction of campsites.

Store Man

Service Period: from 02/02/2000 to 01/04/2000

Duties and Responsibilities: -

1. Drawing up monthly Inventories & Reports for Team Stores.
2. Making requests for the Demining Team stores & return damaged equipment to Main store for repair or replacement.
3. Arranging duties for 2 cooks, 4 drivers & 8 Guards.
4. Being member of Food Purchasing committee.
5. Constructing Kany Kawan UNOPS Base.

- **Pedagogy Training Course: -**

- Pedagogy Training Course in Soran University from January to June 2021
(**Certification Attached**).

- **English language and Expertise: -**

- Pre-Intermediate level from CLAD Center in Soran University 2023(**Certification Attached**).
- IELTES Certification with 5.5 degree (**Certification Attached**).
- English Language Training Course in Soran University in **2010 (Certification Attached)**.

- **Computer Skills and Expertise: -**

- Computer Training Course Soran University in 2010 (**Certification Attached**).
- Experience in using the below computer programs: -

1. Microsoft Word.
2. Microsoft Excel.
3. Microsoft Power Point.
4. Microsoft Access.
5. Auto Desk, Auto CAD Designer.
6. Auto Desk, Revit.
7. All other secondary programmers.