

**(English Skills I ) Course Catalogue**

**2022-2023**

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| **College** | **Mergasor Technical Institute** |
| **Department** | **Business Administration** |
| **Module Name** | **English Skills I** |
| **Module Code** | **ENS102** |
| **Semester** | **1** |
| **Credit** | **6** |
| **Module type** | **Request** |
| **Weekly hours** |  **4** |  |
| **Weekly hours (Theory)** | **( 2 )hr Class** | **( 150)hr Workload** |
| **Weekly hours (Practical)** | **( 2 )hr Class** | **( 150)hr Workload** |
| **Lecturer (Theory)** | **Neehad Yaseen Azeez** |
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| **Lecturer (Practical)** | **Neehad Yaseen Azeez** |
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**Course Book**

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| - **Course overview:**This course emphasizes the fundamental language skills of speaking, listening thinking, viewing and presenting. Strong attention will be given to the development of communication and pronunciation. The course also focusses on vocabulary development, and familiarizing with the foreign culture. Outside reading assignments will continue throughout the year. |
| - **Course objective:**Students will improve their conversational English with person to person. The aims of the course are, to enable the students to:- Understand lessons smoothly with step by step by taking notes from each unit.- Learn language effectively through notes on grammar, usage and culture.- Focus on stress, intonation, and rhythm of spoken English in order to know how to pronounce English words in a proper way.- communicate more fluently in English, so they can give opinions, make requests, complain politely, get by abroad, talk freely and make friends with people who speak English. |
| - **Student's obligation**The students should attend and participate in class activity. The lectures have showed by them through presentations and practical activity and required to do the all exams and quizzes. The ideas that develop the course are the students make circle in class to discuss the subjects of the day and use materials for practical skills as listening the CD's of the source. |
| - **Forms of teaching**lecture halls with data show equipment for lecture presentations, white board, overhead projector,posters |
| - **Assessment scheme**10% Mid. Theory exam15% Mid. practical exam2% Class activity8% Quiz25% Activity25% final practical |

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| 15% final theory |
| - **Specific learning outcome:** |
| - **Course Reading List and References:** |
| - **Course topics (Theory)** | **week** | **Learning Outcome** |
| Unit one/ ConversationsConversation one: Nice to meet you? Conversation Two: Could I have your name, please. | 1 | Starting a conversation and extending , introducing yourself to someone, getting the name right, asking someone’s occupation, information. |
| Unit Two/ asking about family Conversation one: tell me about your family.Conversation Two: what do they look like? | 2 | Asking about someone’s family, how old are their family members ,their marital status and what do they look like. |
| Unit Three/ Asking about objects and their location.Conversation One: do you know where it is? Conversation Two: what does it look like? | 3 | Asking where things are(informally) and(formally). How to describe objects or things. |
| Review Unit 1,2Review Unit 3 | 4 | Review |
| Unit Four/asking about cultural eventsConversation One: see you then> Conversation Two: how do I get there? | 5 |  Asking about days and dates, when an event starts and ends. Asking about opening and closing times. |
| Unit Five/ Asking about the city.Conversation One: how do you like the city?Conversation Two: I love sightseeing! | 6 | Asking about other people likes and dislikes, agree or disagree with likes and dislikes, and stating preferences. |
| Mid-term exam | 7 |  |
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| Unit Six/ Talking about going out with friends. Conversation One: How about coming with us?Conversation Two: why don’t we meet there? | 8 | Asking friend to go out with you and accepting or declining the invitation.How to suggest another day to meet , or another place for going out. |
| Review Unit 4,5 ,6 | 9 | ReviewReview |
| Unit Seven/ buying clothesConversation One: could you help me? Conversation Two: this sweater is more stylish. | 10 | Getting and giving help when buying clothes. Asking for more information about the price, color and size of the clothes. Comparing clothes and shoes.What to say when Returning clothes  |
| Unit Eight/ RestaurantsConversation One: And what would you like?Conversation Two: would you care for any dessert? | 11 | Discussing the menu, ordering food. Describing food and offering additional food or drink. Also offering other suggestions. |
| Unit Nine/ borrowing thingsConversation One: Could I borrow that?Conversation Two: could you change my room? | 12 | Making small requests and large requests. Asking for favors. Complaining politely in a hotel and requesting action or changing room. |
| Final Exam of S1 | 13 |  |
| Spring Vacation | 14 |  |
| **\*Examinations (question design):****Theory Questions:**Q.1/ Choose the correct answer: (4 mark)1- The administration coordinator’s line is …………… right now.a- Noisy b- Easy c- Busy2- Don’t I know you from somewhere? I’m not sure …………..? |

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a- Does you b- Do you c- Did you

**Practical Question:**

Q.1/ listen to the audio and fill the following blanks with appropriate words; (4 mark) Sandy: Watch out! Oh no, you got coffee on your shirt.

Mari: Just my Luck! What am I going ………..……..…...? I’ve got my violin recital this afternoon.

Sandy: I could lend you a spare ……………… if you want.

Mari: Thanks, but I really need this shirt. Do you know where I can …….….…….…………..?

It has to be really fast.

- **Extra notes:**

- **External Evaluator**

**The outcome of course book evaluation is commonly more explicit and**

**follows the principles and rules in general.**

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