

## Module (Course Syllabus) Catalogue 2023-2024

College/ Institute	Erbil Administrative Technical Institute	
Department	Business Administration-Morning	
Module Name	English Skills/2	
Module Code	ENS201	
Degree	Technical Diploma <input checked="" type="checkbox"/>	Bachelor <input type="checkbox"/>
	High Diploma <input type="checkbox"/>	Master <input type="checkbox"/> PhD <input type="checkbox"/>
Semester	Second	
Qualification	PhD.	
Scientific Title	Assistant Lecturer	
ECTS (Credits)	6	
Module type	Prerequisite <input type="checkbox"/>	Core <input type="checkbox"/> Assist. <input checked="" type="checkbox"/>
Weekly hours	4	
Weekly hours (Theory)	(2)hr Class	(75)Total hrs Workload
Weekly hours (Practical)	(2)hr Class	(75)Total hrs Workload
Number of Weeks	12	
Lecturer (Theory)	Karwan Mahdi Osman	
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Lecturer (Practical)	Karwan Mahdi Osman	
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## Course Book

<b>Course Description</b>	The course can be benefit from Jack C. Richards ‘successful approach with Person to Person third edition. Each unit is centered around dialogues, pair-work speaking practice, and audio material that presents English as it is really spoken. It means that by the end of the course the students will be communicating more fluently in English, so they can... Give opinions, make requests, complain politely, get by abroad, talk freely, make friends.
<b>Course objectives</b>	<ol style="list-style-type: none"> <li>1.Improve their skills to be able to produce conversation and speaking skills at elementary level.</li> <li>2. Improve their pronunciation skills by practicing the dialogue with their peers.</li> <li>3. Learn to how express statements in various situations.</li> <li>4. Develop and build the vocabularies and meanings.</li> <li>5. Learn the structure and style of effective sentences, paragraphs, and essays.</li> <li>6. Focus on diction and spelling, punctuation and mechanics, and functional grammar.</li> </ol>
<b>Student's obligation</b>	<ol style="list-style-type: none"> <li>1. Writing a dialogue between two students and practice in the class.</li> <li>2. Design project about any subject of interest and present in the class about its content.</li> <li>3. Doing their homework about synonyms, vocabulary meanings, and making sentences according of the title of units.</li> </ol>
<b>Required Learning Materials</b>	<ol style="list-style-type: none"> <li>1.The text book of the course entitled: Pearson to Pearson 2.</li> <li>2.The Audio record of the unites which would be played with mini sound bar.</li> <li>3.Concetration of the pair to pair and group conversation.</li> </ol>

Evaluation	Task		Weight (Marks)	Due Week	Relevant Learning Outcome
	Paper Review				
	Assignments	Homework	10	2-6	
		Class Activity	2	1-12	
		Report	8	7	
		Seminar	8	9	
		Essay			
		Project			
	Quiz		8	5-6	
	Lab.				
	Midterm Exam		24	8	
	Final Exam		40	12	
	Total		100		
Specific learning outcome:	Improve their skills to be able to produce conversation and speaking skills at elementary level.				
Course References:	<p><b>Course Reading List and References:</b></p> <ol style="list-style-type: none"> <li>1. Pearson to Pearson English Textbook.</li> <li>2. Advance grammar in use</li> <li>3. Academic writing from paragraph to essay</li> <li>4. Academic writing for graduate students</li> <li>5. Academic Vocabulary in Use</li> <li>6. Academic Skills-Level 3</li> <li>7. Al-Mawrid-A Modern English - Arabic Dictionary</li> <li>8. Academic Encounters-Reading Study Skills Writing</li> <li>9. Academic Encounters-Listening Note Taking Discussion</li> </ol>				

10. Common mistakes
11. Cutting Edge-Advanced-Students' Book
12. Dictionary of Contemporary English
13. Essential Grammar in Use
14. English Grammar in Use – Intermediate
15. English For Academic Study - Reading & Writing
16. English For Academic Study – Writing.
17. English For Academic Study – Reading.
18. English For Academic Study – Listening.
19. English For Academic Study – Vocabulary
20. Face 2 face pre-intermediate workbook
21. Face 2 face pre-intermediate student book
22. Face 2 face intermediate workbook
23. Face 2 face intermediate student book
24. Key Foundation Skills-Course Book
25. Language Leader - Intermediate - Course Book
26. Oxford Photo
27. Oxford Advanced Learners Dictionary – 2004
28. Oxford Picture Dictionary
29. Oxford Wordpower
30. Oxford A-Z
31. Oxford Advanced Learner’s Dictionary 9th edition

	<p>32. Oxford Essential Dictionary</p> <p>33. Seminars and Tutorials-Course Book</p> <p>34. The Good Grammar</p> <p>35. The Oxford Dictionary of Quotations</p> <p>36. Vocabulary in Use-intermediate</p> <p>37. YAD'S DICTIONARY</p> <p>38. Azady's Dictionary English-Kurdish &amp; Kurdish-English</p>	
Course topics (Theory)	Week	Learning Outcome
Unit Seven/Descriptions Conversation One: What is this thing?	1	Learn to how describe things and what objects are used for and learn to giving instructions.
Conversation Two: What else do I need?	2	Learn to how discussing needs and requirements. And asking for clarification, and talking about consequences.
Unit Eight/Hotels Conversation One: We would like to book a hotel.	3	Learn to how asking about types of hotels and asking for details, and how making reservation.
Conversation Two: We would like to check in, please.	4	Learn to how express to checking in, making requests, and asking about the services.
Unit Nine/Getting information Conversation One: If you like shopping	5	Learn to how getting information, and discussing possible activities.
Conversation Two: How do I get there	6	Learn to how asking about public transportations and talking about tours.
Unit Ten/Identifying Others Conversation One: Who's that guy?	7	Learn to how asking who someone is and identifying someone.

Conversation Two: What's she like?	8	Learn to how asking what someone is like and discussing qualities.
Unit Eleven/Discussing Experience Conversation One: Have you ever tried it?	9	Learn to how discussing experiences.
Conversation Two: I will never forget the time I...	10	Learn to how telling a story and responding to someone's story.
Unit Twelve/Asking and Giving Options Conversation One: What do you think of it?	11	Learn to how asking and giving options and agreeing and disagreeing with options. Also learn how to giving reasons.
Conversation Two: If you ask me...?	12	Learn to how asking giving opinions and agreeing and adding a reason, seeing the other side.

### Questions Example Design

**Q.1. For each question in list A choose the most appropriate answer from the list B**

**A.**

- 1. Do you want to stay in a budget hotel or a luxury resort?**
- 2. I would like to reserve a double room from July 03-10. Please.**
- 3. Why do I need a raincoat?**
- 4. Do I need to bring anything?**

**B.**

**To keep you warm- No, not really- Certainly- something in the middle, I think,**

**Q.2. Fill in the blanks of each sentences, Choose the correct word given in brackets?**

- 1. I want to see the famous----- (sights, views, ideas).**
- 2. If you like-----, there are lots of street markets where you can get really good bargains. (shopping, diving, jogging).**
- 3. I need some ideas----- things to do. (for, to, about)**
- 4. ----- I get a wake-up call? (can, what, when)**

**Q.3. Use the information of the paragraph and answer the questions below?**

**Where is the hotel?**  
**What is its name?**  
**What kind of rooms does it have?**  
**What kind of facilities does it have?**  
**What kind of tours are available?**  
**How much does it cost to stay there?**

**Extra notes:**

**External Evaluator**

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